



City of Madeira
 Building Department
 7141 Miami Avenue
 Madeira, OH 45243
 513-561-7228

RECEIVED: _____ _____ Date
Fee Paid: _____
Permit No: _____

DISCLAIMER: ALL INFORMATION ON THIS FORM WILL BECOME PUBLIC RECORD

APPLICATION FOR TEMPORARY SIGNAGE

PROPERTY/BUSINESS INFORMATION:

Address:	
Business Name:	

APPLICANT/BUSINESS OWNER:

Name:		Telephone #:	
Address:		Email Address:	

PROPERTY OWNER (if different from applicant):

Name:		Telephone #:	
Address:		Email Address:	

SIGN INFORMATION:

Address/Location of sign:	
Number of signs to be displayed:	
Number of permits issued in past 12 months:	
If garage/yard sale, # of sales held this calendar year:	
Date to be Installed:	
Date to be Removed:	
Size of Sign:	
Sign(s) will contain:	___ Cartoons ___ Logos ___ Letters ___ Pictures ___ Figures

TYPE OF SIGNAGE:

	\$5.00 Fee:
	Special Sale/Advertisement
	Real Estate: For Sale, For Rent, etc
	Garage/Yard sale
	Contractor Sign:
	Other:
	\$10.00 Fee:
	Project Sign (if up less than 90 days)
	Fee Waived:
	Special events; Institutional; Civic & Charitable

LOCATION OF SIGN:

Sign(s) posted in: ___ Residential ___ Non-Residential ___ Private Property
Please provide a drawing of the sign, including the wording, size and location on the property.

NOTE: It is possible that a temporary sign permit could be issued lawfully, but the placement of the sign may create a conflict with another ordinance. If a conflict arises, you will be notified and the sign permit will be voided.

Signature

Date

FOR CITY USE:	
___ Approved	Issue Date: _____
___ Denied	Issued By: _____
_____	_____
Signature/Title	Date