MADEIRA CITY COUNCIL
REGULAR MEETING MINUTES
APRIL 24, 2017

I. CALL TO ORDER
The Meeting was called to order by Mayor Adrien at 7:34 p.m.

II. INVOCATION/PLEDGE OF ALLEGIANCE
The Invocation/Pledge of Allegiance was led by Mayor Adrien.

III. ROLL CALL

Members present:  
Melisa Adrien, Mayor  
Tom Ashmore  
Scott Gehring  
Chris Hilberg  
Nancy Spencer  
Traci Theis

Officials/Staff present:  
Brian Fox, Law Director  
David Schaefer, Police Chief  
Tom Moeller, City Manager  
Lori Thompson, Assistant City Manager  
Steven Soper, Treasurer  
Christine Doyle, Clerk of Council

Members absent:  
Mike Steur

IV. ACCEPTANCE OF THE AGENDA
Consent items to be approved with acceptance of agenda:

- Res. No. 12-17: Authorizing the City Manager to Contract with Dental Care Plus Insurance Company for Providing Dental Benefits for the Employees of the City of Madeira
- City Council Regular Meeting Minutes from April 10, 2017
  - Ms. Theis asked that the chart that Mr. Fox provided to Council about the pending litigation be included in the City Council Regular Meeting Minutes from April 10, 2017.

Motion to accept the agenda and the April 10, 2017 minutes with the addition of the chart was made by Mr. Hilberg, second by Mr. Ashmore. Motion passed by unanimous roll call vote.

V. MAYOR’S MOMENT

1. Public Comment Reminder

2. In the Community
- Andrew Benintendi, a Madeira High School graduate, hit five for five last week as a member of the Boston Red Sox.
- Madeira High School recently held a successful prom. Chief Schaefer reported no police activity.
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- Wednesday, April 26 is Walk to School Day, so all were encouraged to be alert for more children and parents before school.
- Tuesday, May 2, is election day. All were encouraged to call their friends and neighbors to cast their votes.
- The first session of the Citizens Academy was a full house. Two more sessions are scheduled.

VI. NOTICES OF OTHER MEETINGS AND EVENTS

- Madeira Civics 101/Citizens Academy  
  Session II & III  
  April 29 and May 13, 2017, 9:30-11:00 a.m.
- Madeira Art Fair  
  May 1–12, 2017
- Madeira/Indian Hill Joint Fire District Board  
  May 7, 2017, 11:00 a.m.–5:00 p.m.
- Economic Development Committee  
  May 8, 2017, 6:30 p.m.
- City Council Meeting  
  May 8, 2017 and May 22, 2017, 7:30 p.m.
- Senior Commission Speaker Series  
  Voice Your Choice  
  May 9, 2017, 1:00-2:30 p.m.
- Special Planning Committee meeting to discuss the  
  RFQ for the Comprehensive Plan  
  May 9, 2017, 6:00 p.m.
- Parks & Recreation Board  
  May 10, 2017, 7:00 p.m.
- Senior Commission  
  May 15, 2017, 6:00 p.m.
- Planning Commission  
  May 15, 2017, 7:00 p.m.
- Madeira Mart City-Wide Garage Sale  
  May 20, 2017

VII. COMMITTEE AND OFFICIAL REPORTS

1. Parks & Recreation Board meeting on April 12, 2017  
   The report on this meeting was postponed until May 8.

2. Senior Commission meeting on April 17, 2017 was cancelled.

3. Planning Commission meeting on April 17, 2017  
   Mr. Hilberg reported that six cases were heard at the meeting.
   The Commission elected Steve Karoly as the new Chairman; Kyle Hern was elected as Vice Chair.
   Mr. Moeller provided an update on the TIF and there was discussion about the steps going forward for the RFQ and comprehensive plan.

4. Budget & Finance Committee meeting on April 24, 2017  
   Ms. Spencer provided a follow-up on revenue sources and opportunities:  
   - Chief Schaefer provided a detailed report on how Madeira's citation fees compare to others in Hamilton County. The Committee recommends to Council adjusting upward citation fees to meet the fees of Hamilton County. Fees that are currently higher than Hamilton County will not be changed.
   - Mr. Moeller explained the process of increasing the fees: Council makes the recommendation and then Mr. Moeller and Chief Schaefer would meet with the magistrate to discuss.
Motion made to move Madeira citations to be at parity with Hamilton County where Madeira is below their citation level by Ms. Spencer, second by Ms. Theis. Motion passed by unanimous roll call vote.

- The Committee will continue to look at earnings tax, earnings credit, waste collection fees, and building fees relative to where the City is with other communities.
- The TIF process is moving along with no foreseeable roadblocks.

- In the monthly financials:
  - JDEZ is up slightly but on track.
  - Service department overtime is down $8000 YTD due to the mild winter.
  - Police overtime is down $20,000 YTD.
  - The Hosbrook House lease will go into effect May 1. The City will begin to collect rent in 6 months.
  - Legal fees YTD are just under $83,600; the yearly budget for 2017 is $50,000. Last year to date, legal fees were $9,000. Mr. Hilberg asked if other areas of the budget would need to be cut to pay for litigation. Ms. Spencer responded that the costs may be offset by savings elsewhere; the Committee will take a closer look at mid-year.

- The Park Board expressed interest in being involved in the budget for their special events, so the Committee will ask Mr. Steur to bring the budget for each event to Park Board and will work with the Board if they want to make recommendations for future changes.
  - Mayor Adrien added that the Park Board has done well getting in-kind donations and donation of products. She suggested that be expanded to perhaps create a standing sponsorship by a company.

5. Police Report
- Chief Schaefer reported that overtime is down due to better overall understanding of staff as to what’s acceptable to backfill for overtime.
- The uptick in citations is due to programs put in place to ensure safety in the community. There have been directed patrols in response to neighborhood complaints, directed patrols in response to accidents that occur, and directed patrols on each shift to look for violations. They have also implemented zone patrols to look at all streets in the city and to look at zoning issues, parking issues, and pedestrian issues.
- Chief reported receiving positive response to the increased visibility of officers. That visibility is a crime deterrent, which will hopefully result in a safer City. And he’s received a lot of buy-in from the officers on the changes.
- The Police Department participated in the Easter Egg Scramble. Chief noted that the Parks and Rec Board did a great job, and he was impressed by the organization of the event.
- Officer Byram received Glock Armorer Recertification in ensure the safety of the Department’s firearms.
- Madeira Police Department hosted Blue Courage training; hosting the event allowed eight City officers to attend. This training is part of Continuing Professional Training required by the State.
- Officers Byram and Mueller received Read, Recognize, and Respond training, which allows officers to make better decisions that result in safe and successful resolutions.
- Chief noted that the 2016 YTD stats did not populate correctly in the March statistics report.
- Mayor Adrien asked the status of staff training. Chief reported that all staff are up to date on what is required by the State of Ohio. However, those requirements are the minimum, and better training
and more knowledge go a long way to continue to provide quality service. The Department is conscience of the cost of training and works to keep costs down.

VIII. COMMUNITY PARTICIPATION

1. Guests and Registered Visitors
   - Doug Oppenheimer, 7431 Mar Del, noted that a letter to the City was included in the packet for this meeting. He also provided to Council a letter from Jim Tepe. Mayor Adrien responded that the inclusion of the letter in the packet was an error.

2. Correspondence
   - Email from Diane Herndon regarding Administrative Appeal for Zoning Variance Denial Gehring v City of Madeira
   - Letter from Jim Tepe regarding Railroad Avenue

IX. ORDINANCES AND RESOLUTIONS

1. Ord. No. 17-08: Providing for the Issuance of not to Exceed $360,000 of Renewal Notes by the City of Madeira, Ohio, in Anticipation of the Issuance of Bonds to Reconstruct Kenwood Road, and Declaring an Emergency

Mr. Moeller explained this is the renewal of the Kenwood Road bond anticipation note. That project was $4 million; of that, $2 million came from the State of Ohio Capital Improvement Program and municipal road funds from the County Engineer; $800,000 cash was provided by the City; $1,200,000 was borrowed by the City in the form of a bond anticipation note. There are three more years to pay on the note; the City is putting the note out for bids for interest rates (bids are due on May 4). Interest rates have been a little over 1% in the past; this year the rate will likely be closer to 2% due to the market. The City is on schedule for repayment what was intended over the past seven years.

Mr. Ashmore noted the Clerk of Council needs to be updated on the document.

Motion to pass Ord. No. 17-08 Providing for the Issuance of not to Exceed $360,000 of Renewal Notes by the City of Madeira, Ohio, in Anticipation of the Issuance of Bonds to Reconstruct Kenwood Road, and Declaring an Emergency made by Ms. Theis, second by Mr. Hilberg. Motion passed by unanimous roll call vote.

X. NEW BUSINESS

Mr. Moeller noted that a memorandum that didn't make it into his Manager's Report was given to Council. Mr. Moeller was contacted by George McFarren, who had recently appeared before Planning Commission to discuss building on a non-conforming lot at the end of Osceola, which abuts the Paper Street. Mr. McFarren asked if the City would vacate the right-of-way, and Mr. Moeller provided to him information as to what was involved. No action is needed from Council at this time; it's a matter of seeing if Mr. McFarren chooses to pursue vacating the property.

- Discussion followed regarding vacating half the property. Currently both driveways have access off the Paper Street.
XI. OLD BUSINESS

None

XII. EXECUTIVE SESSION

1. Personnel

2. Pending Litigation

Motion to discuss pending litigation and to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official or the investigation of charges or complaints against a public employee or official was made by Ms. Theis, second by Mr. Ashmore, at 8:19 p.m. Motion was approved by unanimous roll call vote.

XIII. RETURN TO REGULAR MEETING

Motion by Mr. Hilberg, second by Mr. Ashmore to adjourn Executive Session and return to regular session at 8:55 p.m. Motion approved by unanimous roll call vote.

XIV. ADJOURNMENT:

Motion by Ms. Theis, second by Mr. Gehring to adjourn the Regular Meeting at 8:55 p.m. Motion approved by unanimous roll call vote.

Christine Doyle, Clerk of Council