

MADEIRA CITY COUNCIL  
REGULAR MEETING MINUTES  
JANUARY 14, 2019

I. CALL TO ORDER

The meeting was called to order by Mayor Theis at 7:30 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

The Invocation and Pledge of Allegiance were led by Mayor Theis.

III. ROLL CALL

Members present:

Traci Theis, Mayor  
Melisa Adrien  
Scott Gehring  
Chris Hilberg  
Brian Mueller  
Nancy Spencer

Officials/Staff present:

Brian Fox, Law Director (arrived at 7:56 p.m.)  
Tom Moeller, City Manager  
Lori A. Thompson, Assistant City Manager  
David Schaefer, Police Chief  
Christine Doyle, Clerk of Council

Members absent:

Matt Luther

Officials/Staff absent:

Steven Soper, Treasurer  
Kristie Lowndes, Tax Commissioner

IV. ACCEPTANCE OF THE AGENDA AND MINUTES

1. Changes to the agenda:

- Ms. Spencer asked to add the Budget and Finance meeting on January 23 at 7:00 p.m. to Notices of Other Meetings or Events.

2. Changes to the City Council Regular Meeting minutes from December 10, 2018:

- None

3. Res. No. 01-19: Authorizing the City Manager to Contract with Miami Valley Risk Management Association (MVRMA) for Property, Casualty and Liability Insurance for FY2019

4. Res. No. 02-19: Requesting the County Auditor to Make Tax Advances During the Year 2019 Pursuant to Ohio Revised Code Section 321.34

5. Res. No. 03-19: Authorizing the City Manager to Enter into an Agreement with David Ballweg as the ARO/Building and Zoning Department Coordinator

6. Res. No. 04-19: Authorizing the City Manager to Enter into an Agreement with Brandstetter Carroll, Inc. for Consulting Engineering Services

7. Res. No. 05-19: Authorizing the City Manager to Enter into a Contract with William C. Fiedler for Professional Services as the Chief Building Official (CBO) Commencing January 1, 2019

8. Res. No. 06-19: Authorizing the City Manager, Per the 2015-2019 Operating Agreement, to Authorize Payment to the Madeira Indian Hill Joint Fire District for FY2019

9. Res. No. 08-19: Amending Resolution No. 34-17 Appointing Steven A. Soper as Treasurer for the City of Madeira, Ohio and Establishing Compensation Thereof for the Period Beginning December 1, 2017 through November 30, 2019

**Motion to accept the amended agenda; the December 10, 2018 minutes; Res. No. 01-19; Res. No. 02-19; Res. No. 03-19; Res. No. 04-19; Res. No. 05-19; Res. No. 06-19; and Res. No. 08-19 made by Mr. Hilberg, second by Mr. Gehring. Motion approved by 6-0-1 roll call vote.**

V. INVITED GUESTS

- None

VI. MAYOR'S MOMENT

1. Public Comment Reminder
2. In the Community
  - Mayor Theis looked forward to 2019, noting the scheduled opening of two restaurants in the spring, the opening of Traditions at Camargo in June, the adoption of the Comprehensive Plan, the new City website, the new housing development on Miami, a new plaza, continued waterline discussions, and a new fire chief. She also noted opportunities, including possible park expansions and applying for grants through OKI.
  - She expressed her condolences to the family and colleagues of Colerain police officer Dale Woods. She also thanked the Service Department for their work during the first big snow storm of the year.
3. Special Recognition
  - None

VII. NOTICES OF OTHER MEETINGS AND EVENTS

- Senior Commission January 21, 2019, 6:00 p.m.
- Planning Commission January 21, 2019, 7:00 p.m.
- Mayor's Court January 23, 2019, 6:30 p.m.
- Budget and Finance Committee January 23, 2019, 7:00 p.m.
- Budget and Finance Committee January 28, 2019, 6:30 p.m.
- City Council January 28, 2019, 7:30 p.m.

VIII. COMMITTEE AND OFFICIAL REPORTS

1. Planning Commission meeting on December 17, 2018
  - Mr. Hilberg reported the only public hearing on the agenda was for the approval of the preliminary development plan for the property at Miami and Naomi. The plan was approved.
  - Regarding the Comprehensive Plan, Envision shared some of the findings from the interviews of ten business owners and from the Miami Avenue walkability interviews.
2. Board of Zoning Appeals meeting on January 7, 2019

- Mr. Moeller reported the one item on the agenda was for variances for the signs for the new Hoppin' Vines restaurant in the old TGI Fridays. The variances were approved.
3. Parks and Recreation Board meeting on January 9, 2019
    - Mr. Mueller reported Kevin Schad attended the meeting as a potential new Board member.
    - Officer Paul Phillips attended the meeting and will be the new police liaison for Parks events.
    - Chris Carr started his 29<sup>th</sup> year on the Board.
  4. Joint Fire District Board meeting on January 14, 2019
    - Mr. Gehring reported the hiring process for the new firefighters is well underway. The Fire Chief's Association has been collecting resumes for the chief position, and the Board hopes to have an offer out to a new chief in May.

#### IX. COMMUNITY PARTICIPATION

1. Guests and Registered Visitors
  - None
2. Correspondence
  - None

#### X. ORDINANCES AND RESOLUTIONS

1. Ord. No. 18-09: Amending Madeira Code Section 94.03 Re: Athletic Field Fees—**Second Reading**
  - Mr. Moeller stated the purpose of the Ordinance is to shift the responsibility of setting player fees to the administration. The Budget and Finance Committee recommends setting 2019 player fees at \$13.  
  
**Motion to delete “and announced no later than December 1st” from 94.03 Section B of Ord. No. 18-09 made by Ms. Spencer, second by Mr. Mueller. Motion passed by 6-0-1 roll call vote.**
  - Council discussed advancing to the third reading because sports registrations have already begun for the year.  
  
**Motion to advance to the third reading of Ord. No. 18-09: Amending Madeira Code Section 94.03 Re: Athletic Field Fees made by Mr. Hilberg, second by Ms. Adrien. Motion passed by 6-0-1 roll call vote.**
  - Motion to approve Ord. 18-09: Amending Madeira Code Section 94.03 Re: Athletic Field Fees made by Ms. Spencer, second by Mr. Hilberg.
  - In discussion, Ms. Spencer noted the cost of maintaining the fields is about \$23,000 per year, and it is the intention of the Budget and Finance Committee to offset those costs with player fees, not fully fund the costs with the fees.

**Motion to approve Ord. No. 18-09: Amending Madeira Code Section 94.03 Re: Athletic Field Fees passed by 6-0-1 roll call vote.**

Traci Theis	yes
Nancy Spencer	yes
Melisa Adrien	yes
Scott Gehring	yes
Chris Hilberg	yes
Matt Luther	absent
Brian Mueller	yes

2. Res. No. 41-18: Authorizing the City Manager to Enter into an Amended Mutual Aid Agreement for Law Enforcement with Hamilton County, Ohio
- Mr. Moeller stated the resolution reflects the changes of the jurisdictions included in the agreement. Chief Schaefer said the agreement adds a Mobile Field Force unit to the mutual aid agreement. He noted too that mutual aid was exercised in the recent Eden Massage investigation.

**Motion to approve Res. No. 41-18: Authorizing the City Manager to Enter into an Amended Mutual Aid Agreement for Law Enforcement with Hamilton County, Ohio made by Mr. Hilberg, second by Mr. Gehring. Motion approved by 6-0-1 roll call vote.**

Traci Theis	yes
Nancy Spencer	yes
Melisa Adrien	yes
Scott Gehring	yes
Chris Hilberg	yes
Matt Luther	absent
Brian Mueller	yes

3. Res. No. 07-19: Approving and Accepting the Public Improvements of Ridgestone Drive and the Camargo Ridge Subdivision
- Mr. Moeller stated the subdivision has completed the public improvements needed to call Ridgestone Drive a public street, so the next phase is for the City to accept the public improvements. In exchange, the developer offers a one-year maintenance bond to make any necessary corrections or repairs. The developer has also agreed to set aside funds to complete the development sidewalk up to Camargo Road.

**Motion to approve Res. No. 07-19: Approving and Accepting the Public Improvements of Ridgestone Drive and the Camargo Ridge Subdivision made by Ms. Spencer, second by Mr. Mueller. Motion approved by 6-0-1 roll call vote.**

Traci Theis	yes
Nancy Spencer	yes
Melisa Adrien	yes
Scott Gehring	yes
Chris Hilberg	yes
Matt Luther	absent
Brian Mueller	yes

4. Res. No. 09-19: Approving Grant of Sewer Easement to Install Certain Improvements in the Right-of-Way Abutting Arnett Street
  - Mr. Moeller stated two new homes are being built on Fulsher and Arnett that will require a private sewer lateral in the public right-of-way. The agreement places the burden of maintenance and repairs on the owners of the sewer laterals.

**Motion to approve Res. No. 09-19: Approving Grant of Sewer Easement to Install Certain Improvements in the Right-of-Way Abutting Arnett Street made by Ms. Adrien, second by Ms. Spencer. Motion approved by 6-0-1 roll call vote.**

Traci Theis	yes
Nancy Spencer	yes
Melisa Adrien	yes
Scott Gehring	yes
Chris Hilberg	yes
Matt Luther	absent
Brian Mueller	yes

## XI. NEW BUSINESS

1. Council Workshop and Meeting Schedule
  - Council discussed delaying the goal-setting workshop until the Comprehensive Plan had been approved. The workshop is tentatively scheduled for April 8 at 5:30 p.m. Adding a progress report on 2018 goals to the next Council agenda was also discussed.
  - Council also discussed who would be in attendance at the March 25 meeting, as it falls during Madeira Schools' spring break. It was decided the topic would be revisited at the next meeting.
2. First Suburbs Tax Benchmarking Study
  - Mr. Mueller reviewed the highlights of the study, noting where Madeira falls on earnings taxes, income, and crime compared to other Hamilton County suburbs. He suggested that these characteristics be communicated in a way similar to the way the School District messages their positive benefits.
  - Council discussed revamping the City newsletter to align with an overall communication strategy and possibly producing a City annual report that would focus on metrics and finances.
3. Board Appointments

**Motion to appoint Amanda Bicking, Chris Carr, Anne Horne, Ryan McAleer, Cliff McNamara, Kelly Murray, Kevin Schad, and Shelby Tepe to the Parks and Recreation Board for terms running January 1, 2019 to December 31, 2020 made by Mr. Mueller, second by Mr. Gehring. Motion approved by 6-0-1 roll call vote.**

**Motion to appoint David Sams and Jonathan Graham to the Tax Board of Review for terms running January 1, 2019 to December 31, 2020 made by Mr. Hilberg, second by Ms. Spencer. Motion approved by 6-0-1 roll call vote.**

**Motion to appoint Jeff Evans to the Historical Commission for a term running January 1, 2019 to December 31, 2021 made by Ms. Adrien, second by Mr. Gehring. Motion approved by 6-0-1 roll call vote.**

**Motion to appoint Sally Moore, David Walsh, Moira Bonn, and Barbara Ostberg to Senior Commission for terms running January 1, 2019 to December 31, 2020 made by Mr. Hilberg, second by Mr. Gehring. Motion approved by 6-0-1 roll call vote**

4. Police Assignments

- Chief Schaefer reported that Detective Tim Vogel asked to be re-acclimated to the road for possible promotion purposes. Interested officers applied for the detective position, and Rick Byram was selected.
- In other changes, Lt. Zumbiel is on night shifts, Lt. Paul Phillips is now the Administrative Assistance, and Lt. Hagy is on the road patrol.

XII. OLD BUSINESS

1. New Website Update

- Ms. Thompson reported that Revize provided a draft site map last week. Once the site map is finalized, the content migration will begin. Content management training will take place, and the hope is to have the site up in the spring or sooner.
- Council discussed how much archived material to have available online at any given time.

XIII. EXECUTIVE SESSION

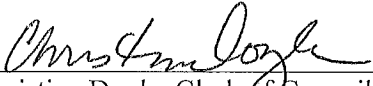
1. Pending Litigation

**Motion to adjourn into Executive Session for the purpose of discussing pending litigation made by Ms. Adrien, second by Mr. Hilberg. Motion approved by 6-0-1 roll call vote at 8:47 p.m.**

XIV. ADJOURNMENT

**Motion made by Mayor Theis, second by Mr. Gehring, to adjourn Executive Session and return to the regular session at 9:18 p.m. Motion approved by 6-0-1 roll call vote.**

**Motion made by Mr. Gehring, second by Ms. Spencer, to adjourn the regular meeting at 9:19 p.m. Motion approved by 6-0-1 roll call vote.**

  
Christine Doyle, Clerk of Council