

MADEIRA CITY COUNCIL
REGULAR MEETING MINUTES
FEBRUARY 25, 2019

I. CALL TO ORDER

The meeting was called to order by Mayor Theis at 7:33 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

The Invocation and Pledge of Allegiance were led by Mayor Theis.

III. ROLL CALL

Members present:

Traci Theis, Mayor
Melisa Adrien
Scott Gehring
Chris Hilberg
Brian Mueller
Nancy Spencer

Officials/Staff present:

Brian Fox, Law Director
Tom Moeller, City Manager
Lori A. Thompson, Assistant City Manager
David Schaefer, Police Chief
Steven Soper, Treasurer
Kristie Lowndes, Tax Commissioner
Christine Doyle, Clerk of Council

Members absent:

Matt Luther

IV. ACCEPTANCE OF THE AGENDA AND MINUTES

1. Changes to the agenda:

- Mr. Gehring asked to add Personnel under Executive Session.
- A Public Works meeting on March 11, time to be determined, and a Budget and Finance meeting on March 11 at 6:30 p.m. were added to Notices of Other Meetings and Events.

2. Changes to the City Council Regular Meeting minutes from February 11, 2019:

- None

Motion to accept the amended agenda and the February 11, 2019 minutes made by Mr. Hilberg, second by Mr. Gehring. Motion approved by 6-0-1 roll call vote.

V. INVITED GUESTS

- None

VI. MAYOR'S MOMENT

1. Public Comment Reminder

2. In the Community

- Mayor Theis compared planning for one's personal future by hiring a professional to help to the City hiring Envision for the Comprehensive Plan. The desire for a plan led to the creation of the BZA, which allowed Planning Commission to be planners. Envision was hired to collect input from residents and make suggestions for how to get to where the community envisions. Once the Comprehensive Plan is completed and adopted, the City will be eligible for grants, and have guides for sustainability and zoning. The draft that Envision presented is the result of 700 resident surveys, 75 community volunteers, and five public forums.

- Madeira High School junior Zhuo-nan Huang earned a perfect 36 on the ACT.
- MHS seniors Ed Smith and Benjamin Fisk have been named National Merit Semifinalists; the winners will be announced in April.
- MHS swimmers Emma Fortman and David Stevenson qualified for the 2019 Ohio State Championship Finals.
- The Madeira Schools Foundation will be holding their annual auction on March 16 at St. Gertrude Parish Center.

3. Special Recognition

- None

VII. NOTICES OF OTHER MEETINGS AND EVENTS

- Board of Zoning Appeals March 4, 2019, 7:00 p.m.
- Senior Commission Event March 6, 2019, 1:00–2:30 p.m.
Rest in Peace – Have a Plan at Municipal Building
- Mayor’s Court March 6, 2019, 6:30 p.m.
- Public Works March 11, 2019, TBD
- Budget and Finance March 11, 2019, 6:30 p.m.
- City Council March 11, 2019, 7:30 p.m.
- Parks and Recreation Board March 13, 2019, 7:00 p.m.

VIII. COMMITTEE AND OFFICIAL REPORTS

1. Parks and Recreation Board meeting on February 13, 2019
 - Mr. Mueller reported Mike Andrews stepped down from the Board after years of service. The Board is looking for a new member.
 - The Easter Egg Scramble will be held on April 13 at 10 a.m.
 - The Memorial Day March will be held on May 27. The Board is taking recommendations for a speaker for this event.
 - The Board brainstormed ideas for making the events more financially effective. Ideas include partnering with the Madeira Athletic Boosters for the Bonfire event and moving the Independence Day festivities to McDonald Commons to allow for alcohol sales.
2. Planning Commission meeting on February 19, 2019
 - Ms. Adrien reported one application was heard for the renovation of a business on Camargo Road. The request was approved.
 - Envision provided a draft of the Comprehensive Plan, which was then made available on the City website. In next steps, the Steering Committee will meet to review the draft the week of March 11. The regular Planning Commission meeting on Monday, March 19 will be a working session with Envision to review the plan. It was noted that the four pages of recommendations in the draft were categorized but have not yet been prioritized. The Steering Committee and Planning Commission will review the accuracy of the list and begin prioritization. The final draft will be presented in April.
3. Public Works Committee meeting on February 21, 2019
 - Mr. Hilberg reported the Committee reviewed the six bids for the repaving of Camargo Road. The bids came in lower than anticipated, and the Committee recommended awarding the work to Rack and Ballauer. The Committee reviewed the details of the project and discussed possible savings by installing regular sidewalk from Hospice to

Esther, rather than pavers. Pavers will be on the south side of the road from Miami to Hospice. Traditions at Camargo will do the sidewalks on the north side of the road.

- The total project will be \$2.2 million: \$1.6 million for the street and \$600,000 for the completed water line work. Approximately \$308,000 will come from SCIP funding, \$300,000 from the street repair fund, and \$1 million will be financed and paid back with TIF funds.
- Regarding the 2019 Street Repair Program, the final road priority list will be presented at the March 11 Council meeting.

4. Budget and Finance Committee meeting on February 25, 2019

- Ms. Spencer reported the Committee discussed the request by Andrew Benson for reimbursement of work done at Depot Barbecue. The Committee recommended full reimbursement for rehanging the three doors and 50% reimbursement for the cost of the transoms. They recommend that the total reimbursement of \$4,800 be paid as a reduction of rent over the remaining months of the lease.

Motion to approve the recommendation of the Budget and Finance Committee to reimburse Depot Barbecue for \$4800 of improvements through a reduction in rent payments divided evenly over the remainder of the lease effective March 1, 2019 made by Mr. Gehring, second by Mr. Hilberg. Motion passed by 6-0-1 roll call vote.

- The Committee reviewed the Public Works recommendation for Camargo Road, and they support the recommendation.
- The administration updated the budget based on end-of-year numbers for 2018. There is a surplus of \$621,000 that partially offsets the anticipated 2019 deficit. The Committee will recommend the surplus be moved to the CI&R fund to seed the capital fund.
- Ms. Spencer reviewed the Committee's budget recommendations for 2019, including suspending the Business Incentive Rebate Program, pursuing break-even opportunities for Parks and Recreation events, eliminating \$5000 Recreation contingency funds, and moving 2019 capital projects out of 2019 to seed the capital fund for 2020.
- The Committee will continue to discuss how to get the revenue needed to support the capital plan going forward.

5. Police Report

- Chief Schaefer reported Detective Byram attended Internet Investigations training that included email and IP tracing.
- Officers received training from the Bureau of Alcohol, Tobacco, Firearms and Explosives on collecting and cataloging information for the national ballistics database.
- The large speed sign has been moved to Camargo Road in anticipation of a traffic enforcement period.
- Regarding the school resource officer discussion, the Schools are evaluating the interaction with the Police Department this school year and will revisit the discussion for the next school year.

IX. COMMUNITY PARTICIPATION

1. Guests and Registered Visitors

- Jay Groenke, 7327 Redondo Court, requested that Council involve the community before acting on any revenue collection plans.

- David Holwadel, 6022 Cherokee Court, spoke about Madeira’s Health Indicator Report prepared by the State Auditor and the City’s General Fund balance.

2. Correspondence

- None

X. ORDINANCES AND RESOLUTIONS

1. Res. No. 13-19: Amending Resolution No. 31-17 Authorizing Additional Fees to Brandstetter Carroll, Inc. for Design Services for the Camargo Road Project

- Mr. Moeller stated the original estimated cost was \$1.1 million, but the costs came in at \$1.6 million due to additional storm water repair work. Therefore, the engineering firm has requested an additional \$47,000 for their services.

Motion to approve Res. No. 13-19: Amending Resolution No. 31-17 Authorizing Additional Fees to Brandstetter Carroll, Inc. for Design Services for the Camargo Road Project made by Mr. Gehring, second by Ms. Adrien. Motion passed by 6-0-1 roll call vote.

Traci Theis	yes
Nancy Spencer	yes
Melisa Adrien	yes
Scott Gehring	yes
Chris Hilberg	yes
Matt Luther	absent
Brian Mueller	yes

2. Res. No. 14-19: Authorizing the City Manager to Enter into a Contract with the Rack & Ballauer Excavating Company for the Camargo Road Street Improvement Project

- Mr. Moeller stated this resolution was for the total amount of the contract; any change orders, including one to reduce the sections of pavers, would come later.
- Motion to approve Res. No. 14-19 made by Mr. Hilberg, second by Mr. Gehring.
- In discussion, it was noted that the project would take 6–7 months and actual construction would start in late March or early April. Traffic would be maintained as was done during the water line work.
- Regarding damaged guardrail on Camargo, Chief Schaefer reported the parties are trying to work out a court-ordered agreement for restitution.

Motion to approve Res. No. 14-19: Authorizing the City Manager to Enter into a Contract with the Rack & Ballauer Excavating Company for the Camargo Road Street Improvement Project passed by 6-0-1 roll call vote.

Traci Theis	yes
Nancy Spencer	yes
Melisa Adrien	yes
Scott Gehring	yes
Chris Hilberg	yes
Matt Luther	absent
Brian Mueller	yes

XI. NEW BUSINESS

- None

XII. OLD BUSINESS

- None

XIII. EXECUTIVE SESSION

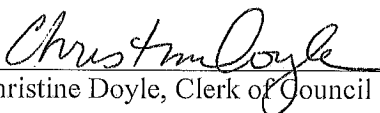
1. Pending Litigation
2. Personnel

Motion to adjourn into Executive Session for the purpose of discussing pending litigation and employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official made by Mr. Hilberg, second by Ms. Spencer. Motion approved by 6-0-1 roll call vote at 8:33 p.m.

XIV. ADJOURNMENT

Motion made by Ms. Spencer, second by Mr. Mueller to adjourn Executive Session and return to the regular session at 9:01 p.m. Motion approved by unanimous roll call vote.

Motion made by Mr. Mueller, second by Ms. Spencer, to adjourn the regular meeting at 9:02 p.m. Motion approved by unanimous roll call vote.


Christine Doyle, Clerk of Council