

MADEIRA CITY COUNCIL
REGULAR MEETING MINUTES
DECEMBER 9, 2019

I. CALL TO ORDER

The meeting was called to order by Mayor Spencer at 7:31 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

The Invocation and Pledge of Allegiance were led by Mayor Spencer.

III. ROLL CALL

Members present:

Nancy Spencer, Mayor
Tom Henning
Chris Hilberg
Doug Moormann
Brian Mueller
Traci Theis

Officials/Staff present:

Brian Fox, Law Director
Tom Moeller, City Manager
Lori A. Thompson, Assistant City Manager
David Schaefer, Police Chief
Kristie Lowndes, Tax Commissioner/Treasurer
Christine Doyle, Clerk of Council

Members absent:

Scott Gehring

IV. ACCEPTANCE OF THE AGENDA AND MINUTES

1. Changes to the agenda:

- Ms. Theis asked to add Senior Center Booking Procedure under New Business.

2. Changes to the City Council Regular Meeting minutes from November 25, 2019:

- None

3. Changes to the City Council Special Meeting minutes from December 1, 2019:

- None

4. Res. No. 48-19: Authorizing the City Manager to Enter into an Agreement with Humana, Inc. to Provide Health and Dental Insurance for the Full-Time Employees

5. Res. No. 49-19: Amended Res. No. 29-19 Authorizing Payment to La Grassa LLC for Improvements Related to the Relocation and Reconstruction of the ADA Ramp and Other Improvements at 7014 Miami Avenue (Hosbrook House)

6. Res. No. 51-19: Authorizing the City Manager to Extend the Three Party Contract for the Furnishing of Fire Protection and Life Squad Ambulance Services with the City of the Village of Indian Hill and the Madeira & Indian Hill Joint Fire District

Motion to accept the amended agenda; the November 25, 2019 minutes; the December 1, 2019 minutes; Res. No. 48-19: Authorizing the City Manager to Enter into an Agreement with Humana, Inc. to Provide Health and Dental Insurance for the Full-Time Employees; Res. No. 49-19: Amended Res. No. 29-19 Authorizing Payment to La Grassa LLC for Improvements Related to the Relocation and Reconstruction of the ADA Ramp and Other Improvements at 7014 Miami Avenue (Hosbrook House); and Res. No. 51-19: Authorizing the City Manager to Extend the Three Party Contract for the Furnishing of Fire Protection

and Life Squad Ambulance Services with the City of the Village of Indian Hill and the Madeira & Indian Hill Joint Fire District made by Mr. Moormann, second by Mr. Hilberg. Motion passed by 6-0-1 roll call vote.

V. MAYOR'S MOMENT

1. Public Comment Reminder
2. Mayor's Moment
 - Mayor Spencer thanked the Parks and Recreation Board, the Police Department, and the High School band for their contributions to St. Nick Night. The luminaries sold by the Middle School PTO were a new addition this year.
 - The Madeira Chamber of Commerce hosted Shop Madeira on December 7, and Vice-Mayor Hilberg presided over the lighting of the Christmas tree.
 - Madeira Middle School seventh graders held the 8th annual Empty Bowls event. The students research organizations that serve others and present the information as they serve bowls of soup to raise funds for charitable organizations. Mayor Spencer encouraged everyone to attend next year.
3. Special Recognition
 - None

VI. NOTICES OF OTHER MEETINGS AND EVENTS

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|--------------------------------------|---|
| • Records Commission | December 11, 2019, 9:00 a.m. |
| • Pictures with Santa | December 14, 2019, 10:00 a.m.–1:00 p.m. |
| • Planning Commission | December 16, 2019, 7:00 p.m. |
| • Mayor's Court | December 18, 2019, 6:30 p.m. |
| • Christmas Holiday (offices closed) | December 24 and 25, 2019 |
| • New Year's Day (offices closed) | January 1, 2020 |
| • Board of Zoning Appeals | January 6, 2020, 7:00 p.m. |
| • Mayor's Court | January 8, 2020, 6:30 p.m. |
| • Parks and Recreation Board | January 8, 2020, 7:00 p.m. |
| • City Council Meeting | January 13, 2020, 7:30 p.m. |

VII. COMMITTEE AND OFFICIAL REPORTS

1. Board of Zoning Appeals meeting on December 2, 2019
 - Mr. Moeller reported there were two cases. The first was a request to construct homes on two existing non-conforming at 7516 Shawnee Run; it was approved. The second was to construct a new home on an existing legal non-conforming lot at 7380 Laurel; two variances were required and both were approved.
2. Law and Safety Commission meeting on December 3, 2019
 - Mr. Moormann reported the Commission interviewed three firms who submitted proposals for the Miami Avenue Traffic Study. Each presented technically sound proposals. The recommendation from the Committee is for Council to contract with 143 Engineers; it is a local female-owned company, and they brought a sense of energy and creativity to the presentation that the other firms did not. Their bid was the lowest at \$24,820, and the resulting study will include the Miami from Euclid to Camargo. The

mini-grant the City received for this project was \$25,000. 143 Engineers would be able to begin after the first of the year and plan to present their findings by the end of April.

- Legislation to enter into a contract with 143 Engineers will be brought to the next session.

Motion to contract with 143 Engineers for the Miami Avenue Traffic Study was made by Mr. Hilberg, second by Mr. Moormann. Motion passed by 6-0-1 roll call vote.

3. Administration and Personnel Committee meeting on December 9, 2019

- Mr. Hilberg reported the Committee adjourned into Executive Session to interview candidates for the Treasurer position.

4. Police Report

- Chief Schaefer reported the Police Department would be holding a Fill-a-Cruiser Food Drive at Kroger from 12:00 to 2:00 p.m. on Saturday, December 14. The event will benefit the Madisonville Education Assistance Center.

VIII. COMMUNITY PARTICIPATION

1. Guests and Registered Visitors

- Doug Oppenheimer, 7431 Mar Del, referenced the Sunshine Laws document in the packet and asked if there was a compliance officer. Mr. Moeller said effective January 1, 2020 the State of Ohio Auditor will be doing audits of public records requests. The compliance audit will be conducted by the State of Ohio. Mr. Oppenheimer questioned the items that can be discussed in Executive Session, and Mr. Moeller said those are listed in the City's Code of Ordinances.

2. Correspondence

- None

IX. ORDINANCES AND RESOLUTIONS

1. Ord. No. 19-07: Zoning Map Amendment Adjusting Boundary Lines of Existing Zoning along Euclid Avenue (in the TROD Area) and on Laurel Avenue (in the BA/RSB Area) 7825, 7827, and 7845 Euclid Avenue/7832, 7838, and 7842 Laurel Avenue—Second Reading

- Mr. Moeller said the public hearing was not advertised and notifications were not sent in time for a public hearing at this meeting, so he recommended tabling the second reading until the next meeting.

Motion made by Ms. Theis, second by Mr. Moormann, to table Ord. No. 19-07. Motion passed by 6-0-1 roll call vote.

2. Ord. No. 19-08: Amending the Madeira Code Re: Tobacco/Vaping Use—Second Reading

- Mr. Moeller referred to the redline version of the ordinance in the packet. He said the changes could be approved at this meeting or at the third reading.
- Mr. Fox said the changes mirror the changes to the standards and regulations made by the General Assembly.

Motion to amend Ord. No. 19-08 as set force in the packet made by Ms. Theis, second by Mr. Henning. Motion passed by 6-0-1 roll call vote.

3. Res. No. 46-19: Appropriating Funds for Expenditures of the City of Madeira During the Fiscal Year Ending December 31, 2020
- Mr. Moeller reviewed the appropriation resolution.
 - Motion made by Ms. Theis, second by Mr. Mueller, to approve Res. No. 46-19.
 - Mr. Mueller reiterated that the appropriations are important to the operation of the City and can be amended by Council at any time as needed.

Motion to approve Res. No. 46-19: Appropriating Funds for Expenditures of the City of Madeira During the Fiscal Year Ending December 31, 2020 passed by 6-0-1 roll call vote.

Mayor Nancy Spencer	yes
Scott Gehring	absent
Tom Henning	yes
Chris Hilberg	yes
Doug Moormann	yes
Brian Mueller	yes
Nancy Spencer	yes

4. Res. No. 47-19: Amending the Annual Appropriation Res. No. 15-19 Providing for Funds for Current Expenditures for the Year Ending December 31, 2019 and Amending the Certificate of Estimated Resources and Authorizing the Transfer of Funds
- Mr. Moeller reviewed the appropriation resolution.
 - Motion to approve Res. No. 47-19 made by Mr. Hilberg, second by Ms. Theis.

Motion to approve Res. No. 47-19: Amending the Annual Appropriation Res. No. 15-19 Providing for Funds for Current Expenditures for the Year Ending December 31, 2019 and Amending the Certificate of Estimated Resources and Authorizing the Transfer of Funds passed by 6-0-1 roll call vote.

Mayor Nancy Spencer	yes
Scott Gehring	absent
Tom Henning	yes
Chris Hilberg	yes
Doug Moormann	yes
Brian Mueller	yes
Nancy Spencer	yes

5. Res. No. 50-19: Authorizing the City Manager to Contract with Tele-Vac, Inc., for Video Inspection of City Storm Sewers for the 2020 and 2021 Street Repair Programs
- Mr. Moeller said the City contracts for a video inspection of the storm sewer system each year as part of the annual the street repair program. The cost of the inspection is typically less than \$10,000; however, the City could save money by contracting for the 2020 and 2021 inspections at the same time.
 - It was noted the streets in the 2020 program are Buckeye Crescent, Mapleleaf, Greenbriar, Thomas, and Juler; the streets in the 2021 program are Rita, Iuka, Osceola, Sanoma Drive, and Sanoma Avenue.
 - Motion to approve Res. No. 50-19 made by Ms. Theis, second by Mr. Henning.

Motion to approve Res. No. 50-19: Authorizing the City Manager to Contract with Tele-Vac, Inc., for Video Inspection of City Storm Sewers for the 2020 and 2021 Street Repair Programs passed by 6-0-1 roll call vote.

Mayor Nancy Spencer	yes
Scott Gehring	absent
Tom Henning	yes
Chris Hilberg	yes
Doug Moormann	yes
Brian Mueller	yes
Nancy Spencer	yes

X. NEW BUSINESS

1. Morrison Place/Esther Lane/Camargo Road 4-Way Stop
 - Mr. Moeller referred to his Manager's Report for Tim Brandstetter's report on the intersection. The report recommends the 4-way stop because vehicles parked on Camargo inhibit the sight distance of motorists on Morrison. High visibility (piano key) crosswalks have been installed at the intersection.
 - Motion to approve the installation of a 4-way stop at the intersection of Morrison Place/Esther Lane/Camargo Road made by Ms. Theis, second by Mr. Hilberg.
 - Council discussed plans for educating motorists about the 4-way stop. Plans include temporary advance signage, temporary flags on top of stop signs, and high visibility Police patrols to get people to slow down and notice the signs.
 - In an aside, Mr. Moeller said 12–15 other locations around the City are to have high visibility crosswalks installed. The City will try to piggyback the striping on the 2020 street program. In addition, the in-street crosswalk signs will be removed as they would be a hazard during snow removal.

Motion to approve the installation of a 4-way stop at the intersection of Morrison Place/Esther Lane/Camargo Road passed by 6-0-1 roll call vote.

2. ODOT Safety Grant
 - Mr. Moeller said ODOT has approved funds to install a mini-roundabout at the intersection of Miami and East Galbraith; the City must contribute 10% of the total cost. The project is 5 to 7 years in the future, but ODOT needs a commitment from Council to secure funding.
 - Council discussed approaching Sycamore Township for financial assistance as they have 25% of the intersection.
 - Council discussed salvaging the newer traffic lights that have been installed at the intersection.
 - In discussion, Mr. Moormann noted roundabouts prevent the T-bone crashes that have taken place at this intersection in the past. Mr. Mueller added roundabouts are objectively safer, are more accommodating to semis, and are environmentally better as they reduce idling.

Motion to commit to paying 10% of the cost of a mini-roundabout installed at the intersection of Miami and East Galbraith made by Ms. Theis, second by Mr. Moormann. Motion passed by 6-0-1 roll call vote.

3. Senior Center Booking Process

- Ms. Theis said she has been working with the activities director at Traditions to develop a booking procedure for the three areas in the Senior Center. Forms will be available on-line and at the Municipal Building. Ms. Theis will handle the requests and communicate availability. All events must be senior focused and cannot charge fees.

XI. OLD BUSINESS

- None

XII. EXECUTIVE SESSION

1. Pending Litigation
2. Real Estate—Sale/Purchase
3. Personnel

Motion to adjourn into Executive Session for the purpose of discussing pending litigation; employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; and to consider the purchase or sale of real estate for public purposes made by Ms. Theis, second by Mr. Hilberg. Motion passed by 6-0-1 roll call vote at 8:32 p.m.

XIII. PERSONNEL

Motion made by Mr. Henning, second by Mr. Hilberg, to adjourn Executive Session and return to regular session at 9:15 p.m. Motion passed by 6-0-1 roll call vote.

Motion to appoint Sharon Fox, Jeremy Cross, and Kaitey Rowe to terms on the Parks and Recreation Board commencing January 1, 2020 and concluding December 31, 2021 made by Mr. Henning, second by Ms. Theis. Motion passed by 6-0-1 roll call vote.

Motion to appoint Carly Chu and Susie Thomas to terms on Planning Commission commencing January 1, 2020 and concluding December 31, 2023 made by Mr. Moormann, second by Mr. Hilberg. Motion passed by 6-0-1 roll call vote.

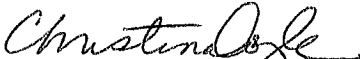
Motion to appoint Patty Connelly, Patrick Carroll, Jane Niehaus, Clare Heinsler, and Jayne Homsher to terms on the Senior Commission commencing January 1, 2020 and concluding December 31, 2021 made by Mr. Henning, second by Ms. Theis. Motion passed by 6-0-1 roll call vote.

Motion to appoint Steve Karoly and James Curee to terms on the Board of Zoning Appeals commencing January 1, 2020 and concluding December 31, 2023 made by Ms. Theis, second by Mr. Moormann. Motion passed by 6-0-1 roll call vote.

Motion to appoint Matt Horne to a term on the Historic Preservation Committee commencing January 1, 2020 and concluding December 31, 2022 made by Ms. Theis, second by Mr. Hilberg. Motion passed by 6-0-1 roll call vote.

XIV. ADJOURNMENT

Motion made by Mr. Mueller, second by Mr. Henning, to adjourn the regular meeting at 9:20 p.m. Motion passed by unanimous roll call vote.



Christine Doyle, Clerk of Council