

MADEIRA CITY COUNCIL  
REGULAR MEETING MINUTES  
NOVEMBER 9, 2020

I. CALL TO ORDER

Mayor Spencer called the meeting to order at 7:32 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Spencer led the Invocation and Pledge of Allegiance.

III. ROLL CALL

Members present:

Nancy Spencer, Mayor  
Scott Gehring  
Tom Henning  
Chris Hilberg  
Doug Moormann  
Brian Mueller  
Traci Theis

Officials/Staff present:

Brian Fox, Law Director  
Tom Moeller, City Manager  
Lori Thompson, Assistant City Manager  
David Schaefer, Police Chief  
C. Robert Paul, Treasurer  
Kristie Lowndes, Asst. Treasurer  
Christine Doyle, Clerk of Council

IV. ACCEPTANCE OF THE AGENDA AND MINUTES

A. Changes to the agenda:

1. Mr. Moeller asked to add In-Person Meetings to New Business.
2. Mr. Gehring asking to add a Fire Board meeting and Public Works meeting to Committee and Official Reports.

B. Changes to the City Council Regular Meeting minutes from October 26, 2020:

None

C. Res. No. 54-20: Amending the Annual Appropriate Resolution No. 46-19 Providing for Funds for Current Expenditures for the Year Ending December 31, 2020 and Amending the Certificate of Estimated Resources

**Motion to accept the agenda; the October 26, 2020 Regular Meeting minutes; and Res. No. 54-20: Amending the Annual Appropriate Resolution No. 46-19 Providing for Funds for Current Expenditures for the Year Ending December 31, 2020 and Amending the Certificate of Estimated Resources made by Mr. Moormann, second by Mr. Hilberg. Motion passed by unanimous roll call vote.**

V. MAYOR'S MOMENT

A. Public Comment Reminder

B. In the Community

1. Mayor Spencer said trick-or-treating had a wonderful community feel this year. She said the measures taken to social distance had the added benefit of making trick-or-treating more accessible; it made it easier for children with mobility issues to get around to the homes, as there was less having to climb stairs or navigate dark driveways.
2. Madeira was again recognized by Niche.com as the number one place to live in the Cincinnati area and in the State of Ohio.

3. As fall sports come to an end, Mayor Spencer had accolades for athletes of all ages and sports who participated for the fun and enjoyment of it, even in a time of uncertainty. She congratulated the Lady Amazon soccer team, who were District Champions, and the Mustangs soccer team, who finished second in the District. The Lady Amazon cross country team finished sixth at regionals, and the Mustangs finished ninth. Ethan Henry went to State for the fourth time in cross country; over the years he put in about 5,000 miles of training. Brandon Conner placed fifth in the State Division II Golf Championship. The Madeira Marching Band won third place in 4A and the Color Guard first place at the Virtual National Championship.

- E. Special Recognition  
None

#### VI. NOTICES OF OTHER MEETINGS AND EVENTS

- Parks and Recreation Board November 11, 2020 at 7:00 p.m.
- Planning Commission November 16, 2020 at 7:00 p.m.
- Budget and Finance November 18, 2020 at 6:30 p.m.
- Mayor's Court November 18, 2020 at 6:30 p.m.
- City Council Budget Workshop November 23, 2020 at 7:30 p.m.

#### VII. COMMITTEE AND OFFICIAL REPORTS

- A. Administration and Personnel Committee meeting on October 27, 2020
1. Mr. Hilberg said the Committee adjourned into Executive Session.
- B. Board of Zoning Appeals meeting on November 2, 2020
1. Council members had no questions on the cases as described in the City Manager's Report.
- C. Joint Planning Commission/City Council meeting on November 5, 2020
1. Mr. Moormann reported members of Planning Commission and Council had a detailed discussion about potential changes to the sign code.
- D. Fire Board meeting on November 9, 2020
1. Mr. Gehring reported the Board approved their 2021 budget; it will be sent to the two cities for their approval or changes.
  2. The Fire District will launch their revamped website later this week.
  3. Two new pieces of equipment are on order: a rescue vehicle/mini box truck to replace a pickup truck at Indian Hill, to be delivered in January, and an ambulance, to be delivered in April.
- E. Public Works Committee meeting on November 9, 2020
1. The Committee finalized the street paving calendar for the coming years. They recommend that the City focus its resources on paving streets and adding or replacing curbs. While they see the benefit of connecting sidewalks, they recommend that the cost of new sidewalks be assessed to the property owners who benefit from them. They recommend that curbs be added on both sides of Osceola, Rita, and Sanoma during their upcoming street paving.
  2. Right-of-way will need to be acquired for the new design of the Euclid/Camargo intersection; Mr. Moeller will be approaching the property owner. The cost of the project

will be about \$200,000 plus the land acquisition. When asked, Mr. Gehring said the committee decided to move ahead with this project, rather than wait a couple of years for potential SCIP funds, because of the hazardous nature of the intersection.

3. The City has received 5 bids for the City Engineer contract; the bids will be discussed at a future meeting.
4. The RFP for the Parks Master Plan and Hardscape Branding is in the works. A design for a new Municipal Plaza will be included in the project scope.
5. The Committee is recommending that changes be made to the waste collection stickers. They suggest that two stickers be made available: one for an extra bag of garbage and one for a large item. Both stickers would include instructions for use. The prices would be \$1 and \$10. Mr. Moeller said the next step would be to amend the resolution that was made for the last change. That legislation will come before Council at the next meeting.

#### VIII. COMMUNITY PARTICIPATION

##### A. Guests and Registered Visitors

1. Clare Heinsler sent an email requesting the City make sure Euclid and Laurel are not worked on at the same time, as that would greatly impact residents who use Sanoma and Thomas to access their neighborhood.

##### B. Correspondence

None

#### IX. PUBLIC HEARING

##### A. Ord. No. 20-10: Approving a Zoning Map Amendment for 7832, 7838 and 7842 Laurel Avenue from Business A/Residential Scale Business District to Residential Scale Business District to Residence B/Transitional Residential Overlay District #1

1. Mayor Spencer opened the public hearing at 8:01 pm. All Council members were present.
2. Matt Stanley, the owner of the property, explained the property was originally zoned commercial and residential, and he previously asked that it be changed to commercial. Now that the commercial real estate market has changed, due in part to Covid-19, he is requesting the property be zoned residential. He said the housing would provide a transition between the homes in the Thomas area and the downtown businesses. He noted, too, reverting this to residential would keep businesses located in the main business district.
3. There were no questions from the public or Council. Mayor Spencer closed the public hearing at 8:08 p.m.

#### X. ORDINANCES AND RESOLUTIONS

##### A. Ord. No. 20-10: Approving a Zoning Map Amendment for 7832, 7838 and 7842 Laurel Avenue from Business A/Residential Scale Business District to Residential Scale Business District to Residence B/Transitional Residential Overlay District #1—Second Reading

1. Mr. Moeller said Council would vote on the ordinance at the third reading. Since Planning Commission recommended approval, it would take a majority to approve or a super majority to deny the legislation. Letters of support from residents and businesses will be provided to Council to review for the third reading.

B. Res. No. 53-20: Authorizing the City Manager to Submit an Application for Ohio Public Works Commission (OPWC) Funds for the Camargo Road Street Improvements Project

1. Mr. Moeller said this is the City's first time making application on this project. The project would include paving, drainage, curbs, and sidewalk heading east from the intersection of Camargo and Euclid. While he's not expecting to be awarded funding, the intent is to see how it scores. He also noted a Miami Avenue project may take precedence over this one when 2022 applications are made.

**Motion to approve Res. No. 53-20: Authorizing the City Manager to Submit an Application for Ohio Public Works Commission (OPWC) Funds for the Camargo Road Street Improvements Project made by Mr. Gehring, second by Mr. Moormann. Motion passed by unanimous roll call vote.**

Mayor Nancy Spencer	yes
Scott Gehring	yes
Tom Henning	yes
Chris Hilberg	yes
Doug Moormann	yes
Brian Mueller	yes
Traci Theis	yes

XI. NEW BUSINESS

A. Winter Community Activities

1. Mayor Spencer said, with the success of the Halloween events, the community may have an appetite for smaller event programming through the winter that would help keep spirits up. Ideas included food truck or donut vendor rally, a winter wonderland at McDonald Commons, a hide-and-seek Valentine, a holiday decorating contest with a map of participants, and a virtual 5K. Council discussed gauging the Park and Rec Board's interest so as not to ask too much of their volunteer hours. They also discussed how best to advertise events, especially if they are scheduled on short notice.
2. Mr. Mueller said he would ask the Parks and Rec Board members if they are interested in organizing some small winter events. He also noted the Chamber of Commerce still plans to hold the Light Up Madeira event with holiday shopping and carriage rides on December 5. Mayor Spencer added other scheduled holiday events include a reverse St. Nick Night and Pictures with Santa.

B. In-Person Meetings

1. Mr. Moeller said Council Chambers is nearly ready for in-person meetings; the City is waiting for plastic screening to place between desks; the screens are scheduled to arrive between November 19 and December 11. Council members can then decide to attend in person or remotely. Until then, Council agreed to practice the hybrid technique during committee meetings.
2. Mr. Moeller said Staff would work on protocols for BZA meetings, which tend to have more people in attendance.

XII. OLD BUSINESS

None

XIII. EXECUTIVE SESSION

- A. Pending Litigation
- B. Personnel

**Motion to adjourn into Executive Session for the purpose of discussing pending litigation involving disputes with the City that are subject of pending, possible, or imminent court action or to discuss legal opinions of the Law Director on such matters that could reasonably involve future litigation and also regarding personnel, considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official or the investigation of charges or complaints against a public employee or official, made by Mr. Henning, second by Ms. Theis. Motion passed by unanimous roll call vote at 8:37 p.m.**

IVX. ADJOURNMENT

**Motion made by Mr. Gehring, second by Mr. Hilberg, to adjourn Executive Session and return to regular session at 9:37 p.m. Motion passed by unanimous roll call vote.**

**Motion made by Mr. Gehring, second by Ms. Theis, to adjourn the regular meeting at 9:42 p.m. Motion passed by unanimous roll call vote.**

  
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Christine Doyle, Clerk of Council