

**PUBLIC WORKS COMMITTEE**  
**Meeting Summary**  
**November 9, 2020**

**Attendance:**

**Scott Gehring, Chair**  
**Chris Hilberg, Vice Mayor**  
**Tom Henning, City Council**  
**Tom Moeller, City Manager**  
**Lori Thompson, Assistant City Manager**

The meeting was called to order at 6:30 PM.

- 1. 2020-2026 Street Program.** Mr. Moeller presented a revised street repair schedule based on additional information requested by the Committee. The additional information included the cost of curbs and sidewalks for those streets that currently do not have them. He noted that the Budget and Finance Committee asked for the committee to review these costs and consider including them into future street repair programs. Mr. Gehring asked the committee to consider the discussion of sidewalks in the context of the recent petition by residents on Shewango Way to be assessed for a sidewalk. Mr. Moeller noted that the cost of \$6,200 per property would require an annual payment for 20 years of \$325-\$350/year. The committee discussed this relative to the potential of installing sidewalks on other streets to connect up to the business district. There was also discussion about the potential of a cost sharing assessment with the City. Mr. Moeller noted that the assessment process would allow for this as the City is already obligated to a minimum of 10% of the project costs. It was agreed to see how the residents on Shewango would want to proceed before making any additional recommendations for sidewalks on other streets. The committee did agree to recommend including curbs in future street program budgets on streets that currently do not have them. Mr. Moeller will revise the budget to reflect this expense in the SR-21 Street Repair Fund when the 2021 Budget is presented to the Budget and Finance Committee next week.
- 2. Euclid Avenue/Camargo Road Intersection Update.** Mr. Moeller presented the current design of the intersection for review. Mr. Gehring asked about the width of the west bound lane as to why it was 20 ft. wide. Mr. Moeller stated that the intersection with Railroad Avenue in this location requires the width to allow for tractor trailer deliveries to safely turn onto Railroad Avenue. The intersection has been reduced in width from 90 ft. to 75 ft. from the original design. Mr. Moeller also noted that the crosswalk in this location would have “high visibility” pavement markings an additional crosswalk signage. Mr. Moeller also noted the amount of property which needs to be acquired to accommodate the new alignment. He stated that there is approximately 3,500 sf. of property from Gerber Auto Body. He will present this to the owners and discuss the acquisition costs. He also recommended that the intersection be bid as an alternate to the main project in the event that property acquisition was not able to take place in a timely manner. The committee also discussed the speed limit and three-way stop warrant study for the intersection. Mr. Moeller stated he would follow up with Chief Schaefer on this issue. The Euclid Project is on track to be bid before the end of the year with construction taking place in 2021.

3. **City Engineer Contract Proposals.** Mr. Moeller reported that we have received 5 proposals for this work. He will forward the proposals to the committee along with the scoring sheet which will determine which firms we interview.
4. **Park Master Plan/Landscape/Branding RFP.** Mr. Moeller reported that he has not completed this yet. He noted the difficulty in developing an RFP which would include both Park Master Planning and Branding Services. After some discussion, the committee agreed to solicit for Park Master Planning Services and then discuss with the firms their abilities to do other branding work. Mr. Moeller stated he will have the RFP completed by the week of November 16<sup>th</sup>.
5. **Waste Collection Stickers.** Mr. Gehring asked the committee to consider a redesign and a cost increase in the waste stickers. He presented a draft of the new stickers which included more information regarding waste collection services. He proposed going to \$1.00 per can and \$10 per large item. Mr. Moeller noted that this was the original cost of stickers when the volume based program was implemented in 1993. City Council in the early 2000's reduced the stickers to \$.75 and \$9.75 for large items. The committee agreed to recommend this to City Council.

The meeting was adjourned at 7:28 PM.

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Scott Gehring, Chair