

MADEIRA CITY COUNCIL
REGULAR MEETING MINUTES
MARCH 8, 2021

I. CALL TO ORDER

Mayor Spencer called the meeting to order at 7:31 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Spencer led the Invocation and Pledge of Allegiance.

III. ROLL CALL

Members present:

Nancy Spencer, Mayor
Scott Gehring
Tom Henning
Chris Hilberg
Doug Moormann
Brian Mueller
Traci Theis

Officials/Staff present:

Brian Fox, Law Director
Tom Moeller, City Manager
Lori Thompson, Assistant City Manager
David Schaefer, Police Chief
C. Robert Paul, Treasurer
Kristie Lowndes, Asst. Treasurer
Christine Doyle, Clerk of Council

IV. ACCEPTANCE OF THE AGENDA AND MINUTES

A. Changes to the agenda:

1. Mayor Spencer added Easter Egg Scramble to Old Business.
2. Ms. Theis asked to add the Community Room at Traditions of Madeira to New Business.
3. Mr. Mueller asked to strike the Budget and Finance Committee report as that was given at the last Council meeting.

B. Changes to the City Council Regular Meeting minutes from February 22, 2021:

None

Motion to accept the amended agenda and the February 22, 2021 Regular Meeting minutes made by Mr. Moormann, second by Mr. Hilberg. Motion passed by unanimous roll call vote.

V. MAYOR'S MOMENT

A. Public Comment Reminder

B. In the Community

1. Mayor Spencer said it was noteworthy that it had been one year and one day since Council met in regular session in Council Chambers. She recognized all the changes people have made, both positive and negative, and all the things done collectively as a community to weather the storm. She reflected on thinking about what life will look like as we sprint toward vaccinations and get back to the things we love.

C. Special Recognition

None

VI. NOTICES OF OTHER MEETINGS AND EVENTS

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|----------------------------------|-----------------------------|
| • Economic Development Committee | March 9, 2021 at 1:00 p.m. |
| • Parks and Recreation Board | March 10, 2021 at 7:00 p.m. |
| • Public Works Committee | March 15, 2021 at 5:00 p.m. |
| • Senior Commission | March 15, 2021 at 6:00 p.m. |
| • Planning Commission | March 15, 2021 at 7:00 p.m. |
| • Council Goal Setting | March 22, 2021 at 5:30 p.m. |
| • City Council | March 22, 2021 at 7:30 p.m. |

VII. COMMITTEE AND OFFICIAL REPORTS

- A. Board of Zoning Appeals meeting on March 1, 2021
1. Mr. Moeller reported there were three cases, a fence variance, a front yard setback variance, and a commercial parking variance, all of which were approved.
- B. Law and Safety Committee meeting on March 2, 2021
1. Mr. Henning reported the Committee worked on the native meadow section to be added to the code of ordinances. The ordinance would allow for 100 square feet of native meadow in the front yard and in 50% of the back yard. He thanked Parks and Recreation Chair Anne Horne for her expertise and work on the project. The goal is to bring the ordinance to Council by the end of April.
 2. The Committee discussed the City's history of deer control and decided to provide information in an upcoming newsletter about what attracts deer to a yard and actions residents can take.
 3. Regarding the clearing of snow from sidewalks, the Committee acknowledged that enforcement of regulations can be difficult. They asked the Administration to review what is done in other communities. A reminder to property owners about snow removal will be included in a newsletter before the next snow season.
 4. The Committee discussed five sections of the revised zoning code. They have asked Planning Commission for clarification on the topics of lot coverage percentage in R3 and impervious surface calculations. After receiving responses from Planning Commission, the Committee will come to Council with their final recommendation.
- C. Inclusion Committee meeting on March 4, 2021
1. Mayor Spencer reported Ms. Thompson provided a summary of information she gathered from other communities about what they are doing around inclusion.
 2. The Committee discussed how best to move forward with gathering information from the community without hiring outside assistance. They discussed building relationships with businesses, both to gather information and to make an inclusive environment for employees and business owners who are not residents of Madeira. They also continued brainstorming desired outcomes associated with their three objectives.
 3. The two openings on the Committee have been posted on the City's website, and the Committee continued to discuss how best to increase diversity in their membership. Ms. Theis suggested reaching out to the Senior Commission to see if anyone would be interested in adding their perspective. Mayor Spencer agreed, adding the diversity the Committee is looking to include is not limited to racial diversity.

- D. Park Master Plan Steering Committee meeting on March 8, 2021
 - 1. Mr. Gehring reported the goal is to finalize the Master Plan by May. The Steering Committee met with MSA Design and outlined stakeholder groups, including the Parks Board, youth sports organizations, schools, Chamber of Commerce, neighbors, and Senior Commission. MSA will begin meeting with them to gather input. The Steering Committee will meet for regular follow-ups, and the first one is scheduled for March 25 at 3 p.m.
 - 2. Mayor Spencer suggested adding the Madeira Pickleballers to the list of stakeholders.

VIII. COMMUNITY PARTICIPATION

- A. Guests and Registered Visitors
None
- B. Correspondence
None

IX. ORDINANCES AND RESOLUTIONS

- A. Res. No. 15-21: Authorizing the City Manager to Execute an Agreement with Brandstetter Carroll Inc. for Preparation of Construction Documents and Bid Specification for the Sellman Park Playground
 - 1. Mr. Moeller said Brandstetter Carroll has been working with the Parks and Recreation Board on a design for the playground for younger children at Sellman Park. This resolution would be for Brandstetter Carroll to prepare the bid specifications for the agreed-upon design.

Motion to approve Res. No. 15-21: Authorizing the City Manager to Execute an Agreement with Brandstetter Carroll Inc. for Preparation of Construction Documents and Bid Specification for the Sellman Park Playground made by Mr. Mueller, second by Ms. Theis. Motion passed by unanimous roll call vote.

Mayor Nancy Spencer	yes
Scott Gehring	yes
Tom Henning	yes
Chris Hilberg	yes
Doug Moormann	yes
Brian Mueller	yes
Traci Theis	yes

X. NEW BUSINESS

- A. CARES Act Funding and CIC
 - 1. Mr. Moormann said the Federal government could pass a \$1.9 trillion CARES Act bill that could include revenue replacement dollars for state and local governments. Should that come to pass, he asked Council to commit to using some of the money to seed the Community Improvement Corporation (CIC) fund or refer the topic to the Budget and Finance Committee.
 - 2. The money would be set aside so the City could take action should an opportunity arise. When asked, he said if the City receives \$1.7 million, he would want to set aside no less than \$250,000 or \$300,000 for the CIC.

3. When asked about the revenue replacement aspect, Mr. Moormann said his understanding is the funds would not need to replace any particular funds but could be used at the City's discretion. Mr. Moeller confirmed this was his understanding as well.
4. Mayor Spencer said she saw the creation of the CIC as the important step in being nimble. It was her understanding there was no incentive for setting aside money for the CIC, rather than pulling it from the General Fund when needed. Mr. Moormann responded saying setting aside dollars would allow the City to move forward with a purchase option agreement without having to find the money. If money was set aside, the City would know how much was available and could even build it up over time. But because the money would be in a City account, it could be moved back to the General Fund should the need arise.

Motion to refer to the Budget and Finance Committee discussion of using possible CARES Act funding to seed the CIC made by Mr. Moormann, second by Ms. Theis. Motion passed by unanimous roll call vote.

B. Community Room at Traditions of Madeira

1. Ms. Theis provided an update on the Senior Community Room at Traditions of Madeira. Traditions is waiting for new CDC guidelines before they open the room; when they do open, they plan to allow for groups of 10 people or fewer and require masks be worn.
2. Traditions will be hosting a free drive-thru fish fry on March 26. Anyone who is interested should call ahead to make a reservation. More information is available on the Traditions Facebook page.

XI. OLD BUSINESS

A. Easter Egg Scramble

1. Mayor Spencer suggested the City use the 3,000 available Easter eggs to make DIY Easter Egg Hunt kits. There would be 150 kits of 20 eggs available at the Municipal Building on a first-come-first serve basis, with each family receiving one bag. The kits would also include an invitation to participate in a community at-home hunt on March 27.
2. Mr. Mueller said he would ask the Parks Board if they would be interested participating. Ms. Theis suggested encouraging residents to take photos of their hunts to assemble into a highlight reel.

XII. EXECUTIVE SESSION


- A. Real Estate Purchase
- B. Pending Litigation

Motion to adjourn into Executive Session for the purpose of discussing buying of real estate and to discuss disputes involving the City that are subject to pending, possible, or imminent court action; or to discuss legal opinions of the Law Director on such matters that could reasonable involve future litigation made by Mr. Hilberg, second by Mr. Moormann. Motion passed by unanimous roll call vote at 8:22 p.m.

XIII. ADJOURNMENT

Motion made by Mr. Gehring, second by Mr. Hilberg, to adjourn Executive Session and return to regular session at 8:39 p.m. Motion passed by unanimous roll call vote.

Motion made by Ms. Theis, second by Mr. Moormann, to adjourn the regular meeting at 8:40 p.m. Motion passed by unanimous roll call vote.



Christine Doyle, Clerk of Council